Guthrie Township

Hubbard County Minnesota

Monthly Board Meeting Minutes

November 18, 2019

--------------------------------------------------------------------------------------------------------------------------------------------The Guthrie Town Board held its regular monthly meeting at the Town Hall on November 18, 2019. In attendance were Michael Schmidt (Supervisor), Rebecca Theis (Treasurer), Roger Corson (Supervisor) and Amanda Lofthus (Chair). Also in attendance were Ivy Knoshaug, Steve Rogers, and Leroy Tennyson. The meeting was called to order by the Chair at 8:06 PM and was opened with the pledge.

The Treasurer read the minutes of the October monthly meeting as submitted by Amanda Fallgren. Minutes approved as read.

The Treasurer provided the Treasurer’s report; Treasurer balances to bank statement. Treasurer’s report approved as read.

**OLD BUSINESS:**

Steve Rogers shared additional information on the buckthorn invasive species that is located on the town hall property. Steve will remove the two invasive weeds as identified by the University of Minnesota.

Roger had the Road Contract addendum signed by Clayton Gladen. New expiration date of road contract is May 31, 2020. Roger did speak to Gladen’s regarding the gravel, and Class 1 modified is being used. Roger will discuss ditch reclaimer with Gladen’s.

Roger and Mike did visit with Mr. Bliss on Roxbury Drive regarding concerns on blading. Roger did speak to Clayton Gladen regarding the situation at Mr. Bliss’ residence. Clayton knew exactly where the residence is, and Clayton stated he would personally take the blade operator there. Clayton will show the blade operator where the calcium chloride is and have blade operator lift the blade. Mr. Bliss applied the calcium chloride at his own expense. Mr. Bliss has expressed unreasonable expectations regarding road maintenance on Roxbury Drive.

Verizon is proceeding with plans for their project on Roxbury Drive in 2020.

Gladen’s repaired 245th Ave as best as they could with blading. No new gravel was added due to frozen state of road.

Culvert billed by Walker Pipe for Wes Westrum on 420th Street was 18” x 30’ culvert. The culverts provided by the township should be 15”. Mike will call Walker Pipe about the invoice to verify that there is not a billing error. Wes Westrum is responsible for purchasing the aprons.

**NEW BUSINESS:**

The invoice for gravel from Gladen’s was reviewed. Gravel was applied to 410th Street, 450th Street, 460th Street, Roxbury Drive, and 255th Avenue.

Township laptops were discussed. Both laptops need Windows upgrade as well as CTAS upgrade. Becky shared a quote from Bemidji Communications for two new laptops as well as pricing for Microsoft Office 2019. Mike will do some checking on additional laptop pricing. Further discussion and decision to be made at December board meeting.

Steve completed the removal of two white pines and brush pile at the cemetery. Two additional trees need to come out, one elm that is 25’ from fence and just off trail and a tree west of the elm tree as these two trees are causing gravestones to heave. Steve reported that Randy did brushing all along west side of cemetery and that Randy will be completing brushing on the north side in the future. Randy and Steve will discuss plan and schedule to remove the other two trees.

Dawn Zimmerman from the MN Association of Townships Insurance Department emailed to let the township know that the coverage for the MTD push mower and Husqvarna weed wacker will be removed since both items carry a $250 deductible and are valued at less than or equal to the deductible.

Discussed e-mail from Matthew Croaston who is a Partnership Specialist with the Chicago Regional Census Center. He is responsible to provide local governments in Northern Minnesota with up-to-date census timelines for the upcoming 2020 census. He is requesting a meeting to share the latest information on the 2020 census. Becky will follow-up with Matthew.

Letter from Lori Stalker, Education Coordinator for the MN Association of Townships was reviewed. Lori would like input on topics we would like to see covered during the Short Courses; topics we would like to see covered at any time during the year, and more in-house or out-state training. MAT is also looking at putting together Webinars with the goal of the Presidential Nomination Primary being the first webinar in December.

Steve Rogers and Ivy Knoshaug noted that incorrect information on the township website still has not been fixed. Amanda Lofthus will speak with Kevin at Great River Design.

The **Next Regular Meeting will be held on Tuesday, December 3, 2019 at 8:00 P.M.**

A motion to pay the bills and to adjourn the meeting was made by Michael Schmidt and seconded by Amanda Lofthus.

Submitted by:

Rebecca Theis, Treasurer 11-18-19