Guthrie Township

Hubbard County Minnesota

Monthly Board Meeting Minutes

August 8, 2017

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The Guthrie Town Board held its regular monthly meeting at the Town Hall on

August 8, 2017. In attendance were Michael Schmidt (Supervisor), Rebecca Theis

(Treasurer), Roger Corson (Supervisor) and Amanda Lofthus (Chair). Also in attendance were Amanda Fallgren, Ivy Knoshaug, Mr. Steve Rogers, and Alice Mullin.

The meeting was called to order by the Chair at 8:12 PM and was opened with the pledge.

The Treasurer read the minutes of the July monthly meeting as submitted by Russ Nickerson. Corrections were made to the minutes and the records were updated. The Treasurer read the minutes of the special board meeting held on July 31, 2017, and the minutes were approved as read.

The Treasurer provided the Treasurer’s report. Treasurer’s report approved as read. The Treasurer noted that check number 4571 for $2,000 payable to the Lakeport Medical Responders on 4/18/2017 has been lost per Lois Buckley. It was the consensus of the board to have a stop payment issued on check 4571 and check 4571 will be voided in CTAS. Check 4593 was written as a replacement check to the Lakeport Medical Responders for $2,000.00.

**OLD BUSINESS:**

Ivy Knoshaug presented a bill for the 8 picnic tables purchased for the property in the amount of $1,600.00. The township will reimburse Ye Olde School Grounds at the September meeting.

Roger Corson made a motion to appoint Amanda Fallgren to fulfill the duties of the clerk until the next election in November 2018. Motion seconded by Michael Schmidt.

Michael Schmidt reported township roadside mowing has been completed. Michael Schmidt will review the minutes of the spring road tour and will perform an updated inspection on the township’s brushing needs. Michael Schmidt will contact interested parties for proposals on ditch brushing and will provide these proposals at the September meeting.

Roger Corson reported Corson Construction is waiting on aprons needed for the culvert construction on 450th Street. Construction should begin and be completed in the next two weeks.

Guthrie Township

Hubbard County Minnesota

Monthly Board Meeting Minutes

August 8, 2017

Page 2

Discussion was held regarding ditch work needing to be completed in relation to the hill near Hommerding’s on 450th Street. The Board would like to gravel this area at the same time. Steve Rogers will provide a proposal for the ditch work needing to be completed at the September board meeting.

Michael Schmidt reported that Marvin Bannor still has not removed the temporary logging approach east of 245th and south of 420th Street. Roger Corson made a motion that the clerk send a certified letter to Marvin Bannor notifying him that he has 45 days from the date of the letter to remove the temporary logging approach or the township will have the temporary approach removed and Marvin Bannor will be billed. Michael Schmidt seconded the motion.

Amanda Lofthus reported that she met with Kevin Johnson of Great River Design regarding the new township website. It will take Great River Design approximately

3-4 weeks to build the new website. Amanda Lofthus will contact Kevin to see if he can attend the September board meeting. Ivy Knoshaug stated that it is important to have a “Under Construction – Thank You for Your Patience” notice placed on the township website until the new site is functional. Amanda Lofthus will discuss this with Great River Design.

Roger Corson will contact Hubbard County and get proper “road closed” signs ordered. New “road closed” signs are required for proper barricading as discussed at the MAT Spring Short Course.

**NEW BUSINESS:**

Alice Mullin inquired about her family donating white flowering crab trees to be planted in the south portion of the town cemetery. Discussion was held regarding the township purchasing some additional trees, the watering needs of new trees as well as the present status of the water collection system at the cemetery. Michael Schmidt will discuss the watering needs with Randy Blake and will also check on the status of the water collection system. Michael Schmidt made a motion for the township to purchase some 8-10’ trees for the south portion of the cemetery not to exceed $1,000.00. Motion seconded by Roger Corson. Michael Schmidt will contact a local nursery in regards to purchase of the trees by Alice Mullin’s family and also by the township and discuss planting of the trees by the nursery according to the tree placement plan by Candy Barthel.

Guthrie Township

Hubbard County Minnesota

Monthly Board Meeting Minutes

August 8, 2017

Page 3

Ivy Knoshaug presented a $100 donation for the Guthrie Cemetery Fund and letter from Eleanore Johnson of Brandon, MS. The donation is in memory of Neen Lilliquist. Ivy Knoshaug requested that the Town Board send a letter of thanks to Eleanore Johnson acknowledging receipt of this donation.

Workers’ Compensation Program dividend refund of $550.00 was received from the Minnesota Association of Townships Insurance Trust.

A notice was received from the Minnesota Department of Revenue that the 2018 certified town aid for Guthrie Township will be $1,680.00 with the first disbursement in July 2018 and the second disbursement in December 2018.

The MAT District 11 meeting will be held on Wednesday, August 23 at 5:30 PM at the Walker Area Community Center where the new township law book will be distributed. Michael Schmidt will try to attend the district meeting dependent on his work schedule.

The Ye Olde School Grounds annual hot dog and corn feed will be held

August 20, 2017 from 12 noon to 4 P.M. at the Town Hall.

The **Next Regular Meeting will be held on September 12, 2017 at 8:00 P.M.**

A motion to pay the bills and to adjourn the meeting was made by Roger Corson and seconded by Michael Schmidt.

Submitted by:

Rebecca Theis, Treasurer 8-9-2017