

GUTHRIE TOWNSHIP CEMETERY REGULATIONS

Rev. 04-26-2014

Draft 1: Initial Proposal Presented: Annual Meeting March 2013

Draft 2: Proposal Presented: Annual Meeting March 2014

Draft 3: Modification by recommendations of Mr. John Kincs

Draft 4: Modification by recommendations of Ms. Ivy Knoshaug

APPROVED at Monthly Meeting

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Adopted by the Guthrie Town Board:

Effective Date:

By _____ Chairman

By _____ Town Clerk

By _____ Supervisor

By _____ Supervisor

Section 1: Guthrie Township Cemetery Data and History

Location:

43753 275th Ave Guthrie, MN 56461
Township: T144N / Range: R33W / Section NE NE 13
Latitude: 471734N / Longitude: 944729W
Acres: 2.47 / Cemetery Type: Township-Community
Hubbard County Parcel # 093901000
Established: 1906

Driving Directions:

Travel south from the intersection of Co 16 and 275th Ave 1/2 mile. The cemetery is on the right.

Lots:

All Lots are 10' X 10'.

History:

The Cemetery was established in 1906.

Sexton:

Randy Blake
45548 Co Rd 36
Laporte, MN 56461
Phone: 218-224-2693

HUBBARD COUNTY, MINNESOTA
LOCATED IN S.E. CORNER OF N.E.1/4 of N.E.1/4, SECTION 13, T.144 N., R. 33 W.

SCALE 1 INCH = 20 FEET

ORIGINAL PLAT SURVEYED AND FILED MAY 9, 1907, BY CHAS. E. SPENCER, SURVEYOR.

REVISED BY TOWN BOARD OCT. 30, 1944, AND REDRAWN BY W.L. DEHART, SURVEYOR.

NOTE: THE WEST TIER OF LOTS WERE CHANGED FROM 7-1/2' X 10' TO 10' X 10' CEM. MON'S. ADDED.

ADDED BLOCK 1 IN 1953 AND ADDED BLOCK 2 IN 1959. THIS PLAT COPIED FROM

ORIGINAL BLUEPRINT AND ON VACATED STREETS NEW LOTS WAS ADDED THEREON IN 1967, A.L. BYE, RE

Section 2: Management and Supervision of Cemetery

- A. All persons are reminded that the grounds are sacred. The cemetery is devoted to the burial of the dead and that provisions and penalties of the law, as provided by Minnesota Statute 307.08 subd. 2, will strictly be enforced in all cases of deliberate injury, disturbance, and disregard of the rules. All well-disposed persons will confer a favor by informing the board of any breach of proper decorum that may come under their notice. The object of these rules is to have grounds that will be easily cared for and will not pose a problem or danger to those that will be working or helping at any time. With everyone's help and cooperation, this will remain a beautiful area.
- B. The Township urges all persons entering onto the cemetery grounds to obey all rules and regulations as adopted by the Township.
- C. Rules and regulations may be amended and/or revised by the Township at any properly posted meeting.
- D. Special cases may arise in which the literal enforcement of these rules may impose unnecessary hardship. The Township therefore reserves the right, without notice, to make an exception, suspension or modification in any rules when, in its judgment, the exceptions seem to be reasonable.
- E. Gravesites will be excavated only by individuals who are authorized by the Township.
- F. The grounds must be returned to the natural slope of the earth after burial by the parties who are excavating the site.
- G. The Guthrie Cemetery Board will consist of the three elected Guthrie Township Supervisors who will appoint or dismiss the Township Sextant.
- H. The Town Clerk shall act as the recording secretary and advisor for the Cemetery. The Town Clerk is also the point of contact for information on the cemetery.
- I. Cemetery meetings are combined with official Township meetings and will be posted and open to the public as required by Minnesota Statutes.
- J. The Sextant must locate gravesites before burial. Family or funeral directors are to contact the sextant to mark the sites for digging of the grave and monument placement.
- K. Two interment records are to be kept. One at the Town Hall and one with the Sextant. The Sextant is responsible to keep both records up to date.

Section 2: Management and Supervision of Cemetery – cont

- L. A map of open, purchased and occupied lots is located at the Town Hall.

- M. A “lot” is made up of graves. Typically a “lot” is an area with 2 graves, side by side. This would be what a couple would likely purchase. We do not have “single lots”. This would be one grave for a single person. A “grave” is defined by Webster as “the hole in the ground for burial”. The term “plot” can be used in place of “lot” but our paperwork uses the term “lot”.

Section 3: Lot Ownership and Interment Rights

- A. Cemetery lots can be obtained through the process outlined here: To purchase a burial site in the Guthrie Cemetery, contact the Sextant or the Town Clerk. Interment rights shall be used for no other purpose than the burial of the human dead or their remains.
- B. All Lots are 10 feet wide by 10 feet long.
- C. A receipt will be issued and copies will be kept on file to assist record keeping. All said agreements must provide for payment into the cemetery fund for general care and maintenance of the cemetery.
- D. Lots may be sold back to the Township for the original purchase price.
- E. The subdivision of interment rights or lots is not allowed without the consent of the Board. Transfer of Ownership must be approved by the Board.
- F. Burials must comply with all applicable State of Minnesota regulations including winter burials according to Minnesota Statute 306.99 which states they must be allowed, with all expenses including plowing of the drive in and around the cemetery, locating the grave site, digging filling etc, additional cost may be incurred.
- G. **Lot fees are noted in Section 4.** All burials must be made within an approved sealed container (vault) of concrete or fiberglass except for cremations.
- H. Disinterment must have the proper State and County authorization provided to the cemetery officials before any disinterment will take place. Restoration of the grounds to the original state will be the responsibility of the parties excavations the site.
- I. Body Burial: Each 10' X 10' Lot will contain no more than two body burials. Up to a maximum of 6 additional marked cremations may also be located on the same LOT but only after the body burial vault below it has been placed.
- J. Cremation Burials: Each 10' X 10 Lot that is purchased for a cremation may have a maximum of six cremation sites with markers with a desired layout of 2' X 2' North to South. Again the Westerly 2' is reserved for headstones.

Section 4: Cost of Cemetery Lots

Current Guthrie Township Parcel Owner at the time of purchase

Cost per ***Cemetery Lot*** \$100.00

Non-Parcel Owner:

Cost per ***Cemetery Lot*** \$300.00

1. All Lots are 10' X 10'
2. All lots must be paid for before a burial takes place. Any unusual circumstances must be brought before the Board.

Township authorized Sextant Opening and Closing Costs:

Summer Cost per ***Standard Burial*** \$450.00

Winter Cost per ***Standard Burial*** \$550.00 (plus expenses: i.e.: snow removal)

Note:

These fees may change at any time during a normal monthly Township Board meeting. The changes must be in a motion and passed by a majority of the Board.

Section 5: Rules & Regulations

- A. All persons are prohibited from hunting, feeding or disturbing any wild animals that may be found in the Cemetery.
- B. The Cemetery Board have the authority to enter upon any lot to remove anything objects that are not headstones, footstones or markers or items that may have been placed there contrary to the rules and regulations of the Board.
- C. The Cemetery Board and its agents may also trim or remove any dead, damaged, unsightly or overgrown trees, shrubs, vine, flowers, and plants.
- D. Access to the Cemetery will be by the public access gates on the East side of the Cemetery.
- E. No lot area shall be raised above the established grade of the land. Rocks, bark chips, statues, bird baths, benches, wooden or wire trellises are not allowed on a lot. Additionally, digging of holes to plant flowers or to hold flowerpots and other containers is not permitted. No glass, clay or other easily breakable containers are allowed and will be removed. No fence enclosures of any kind are permitted around a lot. Any items described here will be removed and may be disposed of without prior notice.
- F. Motorized vehicles, including and not limited to ATV's, three and four-wheelers, mini bikes, dirt bikes, and snowmobiles ARE NOT ALLOWED ON THE CEMETERY GROUNDS AT ANY TIME. Powered wheel chairs are not restricted from the Cemetery.
- G. Unleashed or unharnessed pets are not permitted on the cemetery grounds.
- H. No drugs or alcohol consumption are permitted in the cemetery.
- I. The Cemetery Board is not responsible for the theft or damage to anything placed in the Cemetery grounds that are a result from anyone other than a Township employee.

Section 5: Rules & Regulations - cont

J. Memorials:

1. Live or artificial flowers and plants (Memorials) are allowed on gravesites from **May 20th to September 30th**. When plants and/or decorations are no longer alive or in good condition, a family member or friend should remove them. If they are not removed, it is at the discretion of those in charge of maintaining the cemetery to remove them. Pots, vases, decorations, etc. will be placed at the back of the cemetery for retrieval. If they are not **removed by October 1**, they will be disposed of by the groundskeeper.
2. Planters will be allowed as long as they are not glass, ceramic or clay. They must be easily moved for the mower and should not be light enough to blow away in a windstorm.
3. Funeral bouquets of flowers will be allowed for funerals and will be removed as they become unsightly or the next time the grounds are mowed.
4. Flowers, plants, trees, shrubs, etc. will only be planted by the Board; any others found may be removed. The Cemetery maintenance is the sole responsibility of the Township Board or its employees.
5. Dirt and grass seed may be planted as needed. Sod has not been found to work well because of soil conditions and lack of water.

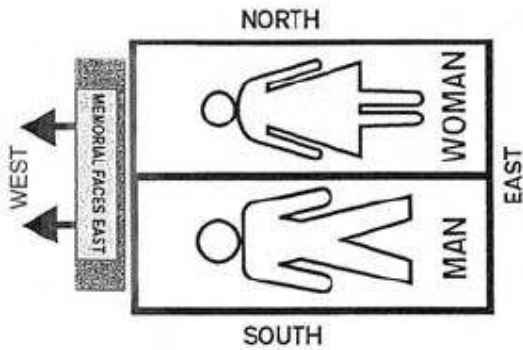
K. Flags should be 12 inches off the ground and displayed next to the head or foot stone. Flags must be **removed by September 30**.

L. Monuments and markers:

1. Monuments and markers placed in the Guthrie Cemetery will be orientated to have the inscriptions facing to the East or West.
2. Guthrie Cemetery Board requires that all monument and marker placement must be coordinated with a member of the Board or the Sextant.
3. A single lot monument may be 26" W x 12"D and no higher than 26" including the apron.
A double lot, may be 48" W x 12"D and no higher than 26" including the apron.
4. All flat stones are to be flush with the ground in order to help with lawn mowing.
5. All stones/markers/monuments must be set in an apron flush with the ground. The apron must consist of 6" of concrete surrounding all four sides of the stone/marker/monument, again flush with the ground
6. Caskets per lot: 2.
7. Cremations: up to 6 marked cremations may be placed over an existing buried vault.
8. One headstone per lot, all other stones must be flush with the ground
9. Personal excavating of the grave is prohibited.

Section 5: Rules & Regulations - cont

- 10. There is a “Green Space” in the Cemetery (See Cemetery Map) that may be used to scatter ashes. A lot has been set aside for a single marker that may be erected to display the names for those who have their ashes scattered there.
- 11. Recommended Lot Layout. There are no recommendations for cremation placement.



STONE/MARKER/MONUMENT SETS ON WEST END /
FACES WEST MAN IN SOUTH GRAVE / WOMAN IN
NORTH ENGRAVE MAN ON RIGHT / WOMAN ON LEFT